



AGENDA
Meeting of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency

Friday, March 18, 2005
8:30 AM

Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

- 1. CALL TO ORDER**
- 2. ROLL CALL OF THE BOARD OF DIRECTORS**
Chair John Britton; Vice Chair Olivia Rodriguez; Secretary Brian Fahnestock; and Directors:
David Davis and Logan Green
- 3. REPORT REGARDING POSTING OF AGENDA**

CONSENT CALENDAR

- 4. APPROVAL OF PRIOR MINUTES**
Minutes of March 2, 2005, meeting will be presented at the next regular meeting.
- 5. CASH REPORT (ATTACHMENT- ACTION MAY BE TAKEN)**
The Board will be asked to review the cash report from February 22, 2005, through March 7, 2005.

THIS CONCLUDES THE CONSENT CALENDAR

- 6. PUBLIC COMMENT**
Members of the public may address the Board on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.
- 7. RESOLUTION 05-1 TO FILE A CLAIM WITH THE SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS (SBCAG) FOR TRANSPORTATION DEVELOPMENT ACT (TDA) FUNDS FOR FISCAL YEAR 2005-2006 (ATTACHMENT- ACTION MAY BE TAKEN)**
The Board will be asked to approve Resolution 05-1 authorizing MTD staff to file a claim with SBCAG for allocation of TDA funds for fiscal year 2005-2006.

8. RESOLUTION 05-2 IN THE MATTER OF AUTHORIZING THE PURCHASE OF 11, CLEAN-DIESEL BUSES FROM SANTA BARBARA BANK AND TRUST APPROVED ON MARCH 18, 2005 (ATTACHMENT- ACTION MAY BE TAKEN)

The Board will be asked to approve Resolution 05-2 authorizing MTD staff to execute payment in full with Santa Barbara Bank & Trust for the purchase of 11, clean-diesel buses.

9. LIABILITY INSURANCE (ATTACHMENT-ACTION MAY BE TAKEN)

The Board will be asked to authorize renewal of liability insurance with a self-insured retention.

10. HEALTH INSURANCE (ATTACHMENT-ACTION MAY BE TAKEN)

The Board will be asked to authorize renewal of staff health insurance.

11. GENERAL MANAGER REPORT

- a) Valley Express update
- b) Soil remediation- Calle Real
- c) Student Pass Program with Brooks- update
- d) Easy Lift
- e) SCAT update
- f) FTA Triennial Review Workshop report
- g) Discuss Board workshop date
- h) Superstops
- i) Other

12. OTHER BUSINESS AND COMMITTEE REPORTS

The Board will report on related public transit issues and committee meetings.

13. RECESS TO CLOSED SESSION-CLAIM REVIEW (MARYLINA MOBLEY)

The Board will meet in closed session pursuant to Government Code §54956.9, conference with legal counsel (Anticipated Litigation) to discuss significant exposure of litigation between: Marylina Mobley (Claimant) vs. MTD (Agency).

14. ADJOURNMENT

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of March 15, 2005
For the Period February 22, 2005 through March 7, 2005

MONEY MARKET

Beginning Balance February 22, 2005 **\$3,254,096.39**

| | | |
|-----------------------|------------|---------------------|
| SB-325 (LTF) | 600,797.93 | |
| Accounts Receivable | 146,116.25 | |
| Passenger Fares | 138,244.72 | |
| FTA Capital | 129,959.00 | |
| UCSB Fares | 62,551.83 | |
| Miscellaneous | 2,494.75 | |
| Advertising & Prepaid | 1,061.60 | |
| Total Deposits | | 1,081,226.08 |

| | | |
|----------------------------|--------------|---------------------|
| Bank Fee - February 2005 | (4,692.53) | |
| ACH Pensions Transfer | (23,815.54) | |
| ACH Tax Deposit | (92,665.21) | |
| Payroll Transfer | (221,345.16) | |
| Operations Transfer | (596,112.94) | |
| Total Disbursements | | (938,631.38) |

Ending Balance **\$3,396,691.09**

Total Cash and Investments as of March 7, 2005: **\$3,396,691.09**

COMPOSITION OF CASH BALANCE

| | | |
|---------------------------|--------------|-----------------------|
| Working Capital | 1,959,828.46 | |
| WC / Liability Reserves | 1,436,862.63 | |
| Total Cash Balance | | \$3,396,691.09 |

Santa Barbara Metropolitan Transit District Accounts Payable

| Check | Date | Company | Description | Amount | Voids |
|-------|------------|--------------------------------|-------------------------------|-----------|-------|
| 79950 | 12/23/2004 | VERIZON WIRELESS | WIRELESS PHONES | 645.34 | V |
| 80120 | 1/26/2005 | FLEMING & ASSOCIATES | WORKERS COMP ADMINISTRATION | 2,500.00 | V |
| 80315 | 2/25/2005 | AT&T | TELEPHONES | 75.05 | |
| 80316 | 2/25/2005 | ACE PARTS CORPORATION | BUS PARTS | 83.10 | |
| 80317 | 2/25/2005 | ASBURY ENVIRONMENTAL | WASTE OIL RECYCLER | 115.00 | |
| 80318 | 2/25/2005 | AUTOMOTIVE SERVICE | SHOP EQUIPMENT | 2,382.00 | |
| 80319 | 2/25/2005 | BATTERY SYSTEMS OF OXNARD | BUS PARTS | 436.23 | |
| 80320 | 2/25/2005 | BOMAR SECURITY & | SECURITY SERVICES | 837.75 | |
| 80321 | 2/25/2005 | BOWMAN DISTRIBUTION | SHOP SUPPLIES | 216.00 | |
| 80322 | 2/25/2005 | BP WEST COAST PRODUCTS LLC. | FUEL | 58,565.00 | |
| 80323 | 2/25/2005 | BFI (BROWNING-FERRIS IND) | WASTE DISPOSAL | 34.00 | |
| 80324 | 2/25/2005 | BUTERA'S NORTH SIDE | SHOP SUPPLIES | 19.56 | |
| 80325 | 2/25/2005 | CALIFORNIA ELECTRIC SUPPLY, | BUS PARTS / B&G SUPPLIES | 543.10 | |
| 80326 | 2/25/2005 | CAPITOL HARDWARE & BUILDING | B&G REPAIRS & SUPPLIES | 40.32 | |
| 80327 | 2/25/2005 | CAR PARTS OF SANTA BARBARA | BUS PARTS & SHOP SUPPLIES | 512.61 | |
| 80328 | 2/25/2005 | C&R REPROGRAPHICS | BUS SCHEDULE SIGNS | 146.54 | |
| 80329 | 2/25/2005 | CENTRAL COAST CIRCULATION | BUS BOOK DISTRIBUTION | 383.25 | |
| 80330 | 2/25/2005 | CHANNEL CITY ENGINEERING | BUS REPAIRS | 195.00 | |
| 80331 | 2/25/2005 | CHEVRON & TEXACO CARD | SERVICE VEHICLE FUEL | 84.05 | |
| 80332 | 2/25/2005 | CINTAS | FIRST AID SUPPLIES | 76.19 | |
| 80333 | 2/25/2005 | CONTRA COSTA | PR RELATED | 435.00 | |
| 80334 | 2/25/2005 | COAST TRUCK PARTS, INC. | BUS PARTS | 1,034.84 | |
| 80335 | 2/25/2005 | CROCKER REFRIGERATION | HVAC MAINTENANCE | 619.00 | |
| 80336 | 2/25/2005 | CUMMINS CAL PACIFIC LLC | BUS REPAIRS | 88.00 | |
| 80337 | 2/25/2005 | CURVED GLASS DISTRIBUTORS | BUS WINDSHIELDS | 3,600.00 | |
| 80338 | 2/25/2005 | COVERALL OF MID-STATE CALIF. | JANITORIAL SERVICE MAINTENACE | 1,931.00 | |
| 80339 | 2/25/2005 | DEPARTMENT OF CHILD SUPPORT | PR RELATED | 599.54 | |
| 80340 | 2/25/2005 | BP DAVIS MANAGEMENT SRVC. | CONTRACT LABOR | 3,287.50 | |
| 80341 | 2/25/2005 | DEAILE, MARY | PR RELATED | 106.15 | |
| 80342 | 2/25/2005 | DISTRICT ATTORNEY-S.B. | PR RELATED | 1,236.69 | |
| 80343 | 2/25/2005 | DOCUPRODUCTS CORPORATION | COPIER LEASE/COPIES/SUPPLIES | 1,117.52 | |
| 80344 | 2/25/2005 | EASY LIFT TRANSPORTATION, INC. | ADA SUBSIDY | 28,972.42 | |
| 80345 | 2/25/2005 | EBUS, INC. | BUS PARTS | 652.10 | |
| 80346 | 2/25/2005 | EMPLOYMENT DEVELOPMENT | PR RELATED | 100.00 | |
| 80347 | 2/25/2005 | EVERSHADE PROFESSIONAL | STEAM CLEANING BUS STOPS | 450.00 | |
| 80348 | 2/25/2005 | FASST CLEANING SERVICES | B&G REPAIRS & SUPPLIES | 330.56 | |
| 80349 | 2/25/2005 | STATE OF CALIFORNIA | PR RELATED | 400.32 | |

| Check | Date | Company | Description | Amount | Voids |
|-------|-----------|--------------------------------|-------------------------------|------------|-------|
| 80351 | 2/25/2005 | GIBBS INTERNATIONAL TRUCKS | BUS PARTS/SUPPLIES | 15,345.06 | |
| 80352 | 2/25/2005 | GILLIG CORPORATION | BUS PARTS | 544.62 | |
| 80353 | 2/25/2005 | HOME IMPROVEMENT CTR. | SHOP/B&G SUPPLIES | 321.19 | |
| 80354 | 2/25/2005 | INTERCON TECHNOLOGIES | EV/CHARGER REPAIRS | 728.00 | |
| 80355 | 2/25/2005 | UNITED STATES TREASURY | PR RELATED | 225.00 | |
| 80356 | 2/25/2005 | J n L GLASS INC. | REPLACE BUS WINDOWS | 975.00 | |
| 80357 | 2/25/2005 | LAW OFFICES OF JOHN R. NELSON | PENSION ADMINISTRATION | 1,012.50 | |
| 80358 | 2/25/2005 | LARA'S AUTO REPAIR | TURN BRAKE DRUMS | 100.00 | |
| 80359 | 2/25/2005 | LA CUMBRE FEED | SOFT WATER SYSTEM SUPPLIES | 88.04 | |
| 80360 | 2/25/2005 | MEJIA, LEO | PROGRAMMER | 1,500.00 | |
| 80361 | 2/25/2005 | MARBORG INDUSTRIES (INC) | UTILITIES & RENTAL FEES | 413.92 | |
| 80362 | 2/25/2005 | McCORMIX CORP. | SHOP SUPPLIES | 41.38 | |
| 80363 | 2/25/2005 | MGB INDUSTRIAL SUPPLY | SHOP SUPPLIES | 4.44 | |
| 80364 | 2/25/2005 | MONTECITO VILLAGE ELECTRIC, | B&G REPAIRS & SUPPLIES | 130.65 | |
| 80367 | 2/25/2005 | PREVOST CAR INC.- CREDIT DEPT. | BUS PARTS | 16,398.82 | |
| 80368 | 2/25/2005 | OHIO CHILD SUPPORT PAYMENT | PR RELATED | 126.85 | |
| 80369 | 2/25/2005 | OTTIERI, ANN BRADY | PR RELATED | 576.92 | |
| 80370 | 2/25/2005 | PETTY CASH- LAKEY, TIARA | MISC. PURCHASES | 488.88 | |
| 80371 | 2/25/2005 | PETTY CASH- JOHNS, GARY | MISC. PURCHASES | 283.56 | |
| 80372 | 2/25/2005 | BANC OF AMERICA LEASING | COPIER LEASE | 623.89 | |
| 80373 | 2/25/2005 | PRAXAIR DISTRIBUTION, INC. | SHOP SUPPLIES | 68.23 | |
| 80374 | 2/25/2005 | PUEBLO RADIOLOGY | MEDICAL EXAMS | 172.87 | |
| 80375 | 2/25/2005 | ROCHA, SUZANNE | PR RELATED | 406.08 | |
| 80376 | 2/25/2005 | SAN BERNARDINO COUNTY | PR RELATED | 395.54 | |
| 80377 | 2/25/2005 | SANTA BARBARA BANK & TRUST | PR DEDUCTION | 129.00 | |
| 80378 | 2/25/2005 | SANTA BARBARA BANK & TRUST- | DIESEL BUS LEASE | 142,958.00 | |
| 80379 | 2/25/2005 | SB COUNTY FEDERAL CREDIT | PR DEDUCTION | 1,798.00 | |
| 80380 | 2/25/2005 | SANTA BARBARA NEWS-PRESS | EMPLOYMENT ADS/PUBLIC NOTICES | 941.39 | |
| 80381 | 2/25/2005 | SERVICE MASTER OF SANTA | TC JANITORIAL SERV./SUPPLIES | 2,706.24 | |
| 80382 | 2/25/2005 | SIGN EXPRESS | INTERIOR BUS SIGNS | 1,251.97 | |
| 80383 | 2/25/2005 | SM TIRE, CORP. | BUS PARTS | 1,231.02 | |
| 80384 | 2/25/2005 | SMARDAN-HATCHER CO. | FACILITIES | 423.81 | |
| 80385 | 2/25/2005 | SMART & FINAL | MISC. SUPPLIES | 112.08 | |
| 80386 | 2/25/2005 | SO. CAL. EDISON CO. | UTILITIES | 3,570.36 | |
| 80387 | 2/25/2005 | SOUTHERN CALIFORNIA GAS | UTILITIES | 864.58 | |
| 80388 | 2/25/2005 | SPECIALTY TOOL & BOLT | SHOP SUPPLIES | 10.99 | |
| 80389 | 2/25/2005 | SPORTWORKS NORTHWEST INC. | BIKE RACKS/PARTS | 2,574.99 | |
| 80390 | 2/25/2005 | SUPREME AUTO CARE PROD., LLC | BUS CLEANING SUPPLIES | 91.59 | |
| 80391 | 2/25/2005 | SB CITY OF-REFUSE/WATER | UTILITIES | 633.51 | |
| 80392 | 2/25/2005 | SB COUNTY FIRE DEPARTMENT | SITE MITIGATION | 3,033.00 | |

| Check | Date | Company | Description | Amount | Voids |
|-------|-----------|-------------------------------|---------------------------|---|---------------------|
| 80393 | 2/25/2005 | TANK TEAM INC. | B&G REPAIRS & SUPPLIES | 645.00 | |
| 80394 | 2/25/2005 | TEAMSTERS PENSION TRUST | UNION PENSION | 60,984.19 | |
| 80395 | 2/25/2005 | TMC COMMUNICATIONS | TELEPHONES | 133.00 | |
| 80396 | 2/25/2005 | TRAPEZE SOFTWARE GROUP, INC. | SOFTWARE | 19,944.25 | |
| 80397 | 2/25/2005 | UNITED PARCEL SERVICE | FREIGHT CHARGES | 111.97 | |
| 80398 | 2/25/2005 | UNITED WAY OF SB | PR DEDUCTION | 625.54 | |
| 80399 | 2/25/2005 | UNIFORM CONNECTION INC. | UNIFORMS | 1,396.20 | |
| 80400 | 2/25/2005 | VALLEY POWER SYSTEMS, INC. | BUS PARTS | 876.09 | |
| 80401 | 2/25/2005 | VALLEY POWER SYSTEMS, INC. | BUS PARTS | 426.88 | |
| 80402 | 2/25/2005 | VERIZON CALIFORNIA | TELEPHONES | 2,324.34 | |
| 80403 | 2/25/2005 | VERIZON WIRELESS | WIRELESS PHONES | 656.26 | |
| 80404 | 2/25/2005 | TEAMSTERS UNION LOCAL NO. 186 | UNION DUES | 7,145.06 | |
| 80405 | 2/25/2005 | YACO SCHOLARSHIP FUND | PR DEDUCTION | 56.00 | |
| 80406 | 3/2/2005 | ANDREWS, HENRY | REIMBURSEMENT | 167.01 | |
| 80407 | 3/2/2005 | BATTERY SYSTEMS OF OXNARD | BUS PARTS | 290.82 | |
| 80408 | 3/2/2005 | BP WEST COAST PRODUCTS LLC. | FUEL | 22,394.78 | |
| 80409 | 3/2/2005 | GE GROUP LIFE ASSURANCE | LIFE INSURANCE | 1,156.00 | |
| 80410 | 3/2/2005 | GOLETA WATER DISTRICT | UTILITIES | 38.90 | |
| 80411 | 3/2/2005 | HUMANA INC. | STAFF DENTAL INSURANCE | 2,734.08 | |
| 80412 | 3/2/2005 | PACIFICARE OF CALIFORNIA | HEALTH INSURANCE | 22,318.82 | |
| 80413 | 3/2/2005 | PLATINUM PLUS FOR BUSINESS | MISC. CREDIT CARD CHARGES | 455.03 | |
| 80414 | 3/2/2005 | RECARO NORTH AMERICA | BUS PARTS | 331.44 | |
| 80415 | 3/2/2005 | SOUTHERN CALIFORNIA GAS | UTILITIES | 48.06 | |
| 80416 | 3/2/2005 | SB CITY OF-REFUSE/WATER | UTILITIES | 182.20 | |
| TRANS | 3/7/2005 | SBCAG | | 129,959.00 | |
| TRANS | 3/7/2005 | TRANSIT CENTERS CASH | | 10,850.00 | |
| | | | | 599,258.28 | |
| | | | | Current Cash Report Voided Checks: | 0.00 |
| | | | | Prior Cash Report Voided Checks: | 3,145.34 |
| | | | | Grand Total: | \$596,112.94 |

Santa Barbara Metropolitan Transit District Cash Receipts of Accounts

| Date | Company | Description | Amount |
|---|-------------------------------------|--------------------------------|---------------------|
| 2/23/2005 | UCSB - Parking Services | Passes/Token Sales | 3,757.00 |
| 2/23/2005 | UCSB - Parking Services | Passes/Token Sales | 72.00 |
| 2/25/2005 | City of SB - Passes/Tokens | Passes/Token Sales | 5,587.50 |
| 2/25/2005 | Gold's Gym | Advertising on Buses | 1,100.00 |
| 2/25/2005 | Gold's Gym | Advertising on Buses | 2,000.00 |
| 2/25/2005 | SB School District | Passes/Token Sales | 1,600.00 |
| 2/28/2005 | Cottage Hospital | Passes/Token Sales | 1,310.00 |
| 3/2/2005 | City of Carpinteria - Seaside Shtl. | Advertising on Shuttle | 200.00 |
| 3/2/2005 | UCSB - Contract Fares | Contract Fares - January 2005 | 62,551.83 |
| 3/2/2005 | UCSB - Contract Fares | Contract Fares - February 2005 | 63,500.00 |
| 3/3/2005 | Calles, Gilbert & Leandra | Health Insurance - Retiree | 363.59 |
| 3/4/2005 | Borrayo, Manuel & Ruth | Health Insurance - Retiree | 170.80 |
| 3/4/2005 | Brannan, Ralph and Pamela | Health Insurance - Retiree | 350.89 |
| 3/4/2005 | Crow, Louise | Health Insurance - Retiree | 219.71 |
| 3/4/2005 | Fountain, Melvin and Elizabeth | Health Insurance - Retiree | 0.80 |
| 3/4/2005 | Fountain, Melvin and Elizabeth | Health Insurance - Retiree | 270.80 |
| 3/4/2005 | Rubino, John & Eileen | Health Insurance - Retiree | 270.80 |
| 3/4/2005 | SB County Public Health | Passes/Token Sales | 2,250.00 |
| 3/4/2005 | UCSB - Parking Services | Passes/Token Sales | 180.00 |
| 3/7/2005 | Gary Gleason | Health Insurance - Retiree | 89.73 |
| 3/7/2005 | Helm, Warren | Health Insurance - Retiree | 270.80 |
| Total Accounts Receivable Paid During Period | | | \$146,116.25 |

RESOLUTION
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

IN THE MATTER OF AUTHORIZING THE FILING
OF A CLAIM WITH THE SANTA BARBARA
COUNTY ASSOCIATION OF GOVERNMENTS FOR
ALLOCATION OF TRANSPORTATION DEVELOPMENT
ACT FUNDS FOR FISCAL YEAR 2005-2006

RESOLUTION NO. 05-01

WHEREAS, the Transportation Development Act (TDA), as amended (Public Utilities Code Section 99200 et seq.), provides for the allocation of funds from the Local Transportation Fund and the State Transit Assistance Fund, for use by eligible claimants for various transportation purposes; and

WHEREAS, pursuant to the provisions of the TDA, as amended, and pursuant to the applicable rules and regulations hereunder (21 Cal. Admin. Code Sections 6600 et seq.) a prospective claimant wishing to receive an allocation from the Local Transportation Fund or the State Transit Assistance Fund shall file its claim with the Santa Barbara County Association of Governments.

NOW, THEREFORE, BE IT RESOLVED that Sherrie Fisher, General Manager, is authorized to execute and file an appropriate claim pursuant to the terms of the Transportation Development Act, as amended, and pursuant to applicable rules and regulations promulgated hereunder, together with all necessary supporting documents, with the Santa Barbara County Association of Governments for an allocation of TDA funds in Fiscal Year 2005-2006.

BE IT FURTHER RESOLVED that the authorized claim include \$137,795 for regional and transportation planning and \$6,414,339 for transit purposes, plus STA funds to be allocated for mass transportation or local transportation planning.

BE IT FURTHER RESOLVED that a copy of this resolution be transmitted to the Santa Barbara Association of Governments in conjunction with the filing of the claim.

PASSED AND ADOPTED by the Board of Directors of the Santa Barbara Metropolitan Transit District this 18th day of March, 2005 by the following vote:

AYES: _____
NAYS: _____
ABSENT: _____

Chair, Board of Directors

ATTEST:

Secretary, Board of Directors

RESOLUTION
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

IN THE MATTER OF AUTHORIZING THE
PURCHASE OF 11, CLEAN-DIESEL BUSES
FROM SANTA BARBARA BANK AND TRUST
APPROVED ON MARCH 18, 2005

RESOLUTION NO. 05-2

WHEREAS, the MTD Board of Directors approved the purchase of 11, clean-diesel buses to replace the aging Villager fleet on October 14, 2003, from the Gillig Corporation.

WHEREAS, the MTD Board found it necessary to acquire use of the buses through a capital lease agreement.

NOW, THEREFORE, BE IT RESOLVED that Sherrie Fisher, General Manager, is authorized to execute payment in full with Santa Barbara Bank and Trust for the acquisition of the aforementioned buses.

PASSED AND ADOPTED by the Board of Directors of the Santa Barbara Metropolitan Transit District this 18th day of March, 2005, by the following vote:

AYES: _____
NAYS: _____
ABSENT: _____

Chair, Board of Directors

ATTEST:

Secretary, Board of Directors

BOARD OF DIRECTORS REPORT

AGENDA DATE: 3-18-05

AGENDA ITEM #: 9

DEPARTMENT: Operations

PREPARED BY: Gary Johns

Signature

REVIEWED BY: Sherrie Fisher

GM Signature

SUBJECT: **Vehicle Liability Insurance renewal**

RECOMMENDATION: Recommend MTD renew Liability Insurance coverage with National Interstate Insurance Company.

Continue:

- **Self Insured Retention at \$250,000 with coverage up to \$5 million**
- **Excess coverage from \$5-10 million.**
- **Claims service through National Interstate supplemented by local claims adjusting (Carl Warren & Co.) when warranted**
- **Defense by Phil Moncharsh of Rogers and Sheffield**
- **10% increase in premium over last year**

DISCUSSION:

A letter from Bob Fatch of Brown and Brown has been included describing the market search. In summary version, other possible bidders were unable to match the quote from National Interstate.

Nevertheless, staff recommends that we continue to research a quote from CalTIP, a transit agency Joint Powers Agreement. This is an extensive process of providing loss runs as well as descriptions of training and risk management. It will then take approximately four months of review (and vote) by all current members of CalTIP. This process is being set in motion.

If the CalTIP quote is recommendable, an early cancellation fee for National Interstate would apply at 10% of the remaining insurance contract.

BUDGET/FINANCIAL INFORMATION:

| Premium | 2004-05 | 2005-06 |
|----------------------|-----------|-----------------|
| \$250,000-\$5million | \$87,869 | \$96,198 |
| Excess \$5-10million | \$57,500 | \$64,667 |
| Claims Contract | \$18,001 | \$17,784 |
| Total | \$163,370 | \$178,649 |
| Difference | | +\$15,279 (10%) |

BOARD OF DIRECTORS REPORT

AGENDA DATE: 2-15-05

AGENDA ITEM #: 7

DEPARTMENT: Operations

PREPARED BY: Gary Johns

Signature

REVIEWED BY: Sherrie Fisher

GM Signature

SUBJECT: Staff Health and Dental Insurance renewal

RECOMMENDATION:

- Extend current health insurance coverage for one month.
- Set personnel committee to discuss annual rate/benefits
- Renew dental coverage with Humana dental at 9.7% increase.

DISCUSSION:

MTD received only one quote for health insurance coverage; it was from PacifiCare. To maintain the current Point of Service Plan, the premium would be increased by 32.49% or \$72,741 per year. Please see the chart below for current premium, renewal quote and budgeted amounts.

Based on this unexpectedly high increase for health insurance premiums, staff recommends acceptance of a one-month time period (at new rates) while we investigate further options.

The Dental Insurance has increased by 9.7% or \$2,493 per year.

Dental insurance premiums increased for 2005 are well within expectations. Staff recommends renewal; Humana does not offer a one-month extension. This decision must be made before 3-1-05.

BUDGET/FINANCIAL INFORMATION:

Comparison of Insurance cost for current plan, renewal of same and budgeted increase.

| | | Comparable | % | |
|------------------|-----------|------------|----------|-----------|
| | Current | Renewal | Increase | Budgeted |
| Health Insurance | \$223,884 | \$296,625 | 32.49% | \$264,183 |
| Dental Insurance | \$ 25,610 | \$ 28,103 | 9.70% | \$ 30,732 |
| Total | \$249,494 | \$324,728 | 18.20% | \$294,915 |

To: Chair Britton
Members of the Board of Directors
From: Sherrie Fisher, General Manager
Date: 03/15/05
Subject: Staff Health and Dental Insurance renewal

Agenda Item #10

At the meeting on February 15, 2005, the board authorized a one-month extension of staff health insurance through PacifiCare with no change in benefit package. Subsequent to that date, I met with a Personnel committee to discuss this benefit further.

I recommend that we continue to offer this benefit to staff members for the following year. The task of continuing to search for a lower premium will continue upon hire of the Manager of Human Resources and Risk. If a better option is found, we can cancel the coverage upon a thirty (30) day notice to PacifiCare without penalty.

Background: In November, 2000 based on the inception of an agreement with the Teamsters Union, employees who are Teamsters' members became insured for health and dental coverage by the Southwest Administrators, Inc. Teamsters Misc. Fund. Prior to that, these employees had been in a group with staff members.

This change placed employees (who are Teamsters' members) in a group that is 80,000 members strong. That is a lot of buying power with the insurer (PacifiCare) and has been beneficial in keeping the premium cost down. Currently, this group pays no contribution to their health/dental benefit unless they work less than 120 hours in the prior month.

Staff members, on the other hand, were left as a small group of 34. Thus, there is not much purchasing power in these numbers. In addition, all retirees are covered as an attachment to the staff group. This has been done because to cover retirees under the Teamsters Trust would require a surcharge of over \$80 per active member per month (\$140,000 per year). Instead, the cost to MTD is approximately \$22,000 per year on the PacifiCare plan. This is the only carrier willing to allow MTD to carry a group of retirees at all (and they are carried on either active PacifiCare or Secure Horizons). This places a **cost burden** on the staff policy that is unrelated to the benefit to staff members.

We are actively seeking other alternatives to how to handle retiree coverage.

In spite of the price burden placed on the staff group, the contractual agreement (and the move of the large group to the Teamsters plan) was beneficial to all. Teamsters' member employees currently enjoy a no-cost family benefit and MTD is paying less than would have been the case if this group remained in the staff policy. (For example, if we assumed staff policy 05 premium quotes the cost would have been more than \$550,000 more.)

To: Chair Britton
Members of the Board of Directors
From: Sherrie Fisher, General Manager
Date: 03/15/05
Subject: Administrative Update

Readers please take note:
No Board meeting on Tuesday, March 15, 2005

Board of Directors
Santa Barbara Metropolitan Transit District
will be held on
Friday, March 18, 2005 at 8:30 a.m.
550 Olive St. in MTD's auditorium

The student pass program with **Brooks Institute** is still under negotiation. It is anticipated that it will mirror the MyRide program. An update will be provided at the board meeting on Friday.

Interviews for the **Manager of Human Resource and Risk** are beginning a third round; the top three candidates will meet and be interviewed by other MTD managers next week. The transit analyst position is open again as John Andoh left the position last week.

MTD staff continues to participate in the **101 in Motion** TAG meetings. A board workshop will be scheduled in April to include this subject.

South Coast Area Transit is borrowing 16 of MTD's older buses in an effort to re-establish regular weekday service. On the evening of Monday, February 28th, a landslide in Fillmore broke the CNG lines that provide fuel for 46 of their 49 buses. They were unable to provide service that Tuesday morning. Using borrowed buses (from MTD's retirement stock), SCAT was able to put out Sunday service within two days.

A huge note of thanks to Jerry Estrada and to the members of MTD's maintenance department who made this possible by servicing these vehicles that had been stored at Overpass Facility for months. This group was led by Mike Cardona, Steve Hahn, Tim Cardona, Devrin Manker, Juan Perez and Jose Bautista. But all the members of the maintenance department made it possible for us to help SCAT while not missing a beat for MTD passengers.

Members of the Work Training program plan to attend the board meeting and speak during the public hearing section to present information to the board requesting MTD to **rename the discounted pass** so that it does not refer to "disabilities". Staff is putting together a recommendation including the various

sites that would need to be changed (e.g., the route and schedule guide when reprinted) to present to you at a future board meeting date.

The BBQ held in honor of **Lee Moldaver's 20 years of service** to MTD was very successful. Thanks to those who attended and to the staff members (led by Tiara Lakey, David Damiano, Frank Reynoso, Sarah Glover, Imelda Martin, Nick Dinapoli and Paul Tumbleson) who put this event together.

Staff members presented information to the **Downtown Parking Committee** (Thursday morning) updating them regarding the Valley Express as well as other cooperative ventures between the City Parking and MTD including the Cross-town service, technical study and MyRide. In addition, we will present information on the Superstops at their next monthly meeting.

A recommendation regarding **staff health insurance** to continue staff health insurance is included in your packet.

A staff report is attached regarding renewal of Auto and General Liability Insurance through National Interstate. I highly recommend we continue a self-insured retention, excess coverage and claims handling through National Interstate. We have been very satisfied with this company for the last **13 years**. **Brown and Brown (Bob Fatch) marketed this** to other companies, but were unable to find a quote to match National Interstate. This is further explained in the staff report attached to your board package.

Workers' Compensation claims had been handled by Fleming for the past 12 years. Effective February 18th, Ed Fleming retired and the business closed their doors. A Request for Proposals was sent out with ten responding bidders. A recommendation will be made at the March 29th board meeting. Further details are in the staff report.

A report of no adverse findings was issued by IRS last week related to an **audit** they conducted of MTD's 401k **pension plan**.

BOARD OF DIRECTORS REPORT

AGENDA DATE: MARCH 18, 2005

AGENDA ITEM #: 8

TYPE: ACTION

PREPARED BY: JERRY ESTRADA

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

SUBJECT: PURCHASE (11) ELEVEN 29' GILLIG BUSES

RECOMMENDATION:

On October 14, 2003, MTD's Board of Directors authorized the General Manager to enter into a capital lease with Santa Barbara Bank & Trust for the use of (11) eleven 29' clean diesel buses. The terms of that agreement allow MTD to purchase outright the aforementioned buses.

Late last calendar year, the Santa Barbara County Association of Governments (SBCAG) Board unanimously voted to amend MTD's existing federal grant (CA-90-Y035) to include the acquisition of the (11) eleven 29' buses.

As a result, MTD will use approximately \$1,900,000 in federal funds to purchase these vehicles. Had it not been for the grant amendment, MTD would have used Transportation Development Act (TDA) funds over the next four years to cover the principal and interest costs.

DISCUSSION:

Staff recommends that the Board authorize the General Manager to purchase the (11) eleven 29' clean diesel buses currently leased from Santa Barbara Bank & Trust.

BOARD OF DIRECTORS REPORT

MEETING DATE: MARCH 18, 2005

AGENDA ITEM #: 7

TYPE: INFORMATION

PREPARED BY: JERRY ESTRADA

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

SUBJECT: RESOLUTION REGARDING FISCAL YEAR 2005- 2006 TDA CLAIM

DISCUSSION:

Staff has prepared the Santa Barbara Metropolitan Transit District's (MTD) fiscal year 2005 -2006 Transportation Development Act (TDA) claim forms. All claims must be submitted to the Santa Barbara County Association of Governments by April 1, 2005.

RECOMMENDATION:

Staff requests that the Board adopt the attached resolution authorizing the General Manager and his/her designee to claim all TDA funds apportioned to MTD for fiscal year 2005 – 2006.



Transportation Development Act Claim

For Program Year 2005-2006

*Santa Barbara Metropolitan Transit District
550 Olive Street, Santa Barbara, CA 93101
Voice (805) 963-3364 • Fax (805) 962-4794
e-mail: jestrada@sbmtd.gov*

March 15, 2005

DOCUMENT C, PART A

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT TRANSIT SYSTEM PROGRAM INFORMATION PROJECT YEAR 2005/2006

1. Locally Funded Capital Projects—Over half of the capital budget will be funded with federal dollars. MTD is attempting to maximize federal participation and is making use of all available sources—federal, state and local alike.
2. Service Coordination--MTD is the sole provider of local mass transportation services in the Carpinteria to Goleta area. Geographic constraints eliminate most needs for coordination with mass transit providers in other cities (Countywide transit needs are discussed below).

Coordination of services with local E&H demand response operators, Easy Lift and CART, was established several years ago in the form of a continuing transfer agreement. It includes acceptance of their transfers on District buses at no charge to the customer. Also, the Transit Center, MTD's primary system transfer point, is located next to the Greyhound station providing easy access to transportation out of the service area.

Progress includes an addendum to the Memorandum of Understanding with Easy Lift, the primary paratransit operator in MTD's service area, for the provision of services required by the Americans With Disabilities Act. MTD will continue to work with Easy Lift and groups concerned with E&H services (e.g., SCTAC) to ensure that relevant needs are being met.

MTD's service was expanded in fiscal year 04-05 to include the Santa Ynez valley.

3. Substantial Budget Changes--The projected operating budget of \$16.4 million represents a 4% increase over the previous year. This is well below the 15% threshold which requires justification for operating expenditures.
4. Decrease In Scope of Operations--MTD is not planning nor does it anticipate a decrease in operations in FY05/06.

DOCUMENT C, PART E

SBMTD PROGRESS TO IMPLEMENT PRODUCTIVITY IMPROVEMENT RECOMMENDATIONS

PROJECT YEAR 2005/2006

1. Complete Short Range Transit Plan

MTD staff is near completion of the final draft of the Short Range Transit Plan (SRTP). Staff anticipates presenting the updated SRTP to the Board for adoption prior to the end of this fiscal year.

3. Compare Actual Performance Results to Performance Targets

MTD agrees with this audit finding and is in the process of implementing the recommendations. A subset of the more important performance indicators will be included in the quarterly financial report. Additionally, all indicators will be reviewed in the next Short Range Transit Plan update. However, the number of indicators will also be reduced at that time because the significant current number inhibits the entire purpose of the review, which is a summary review for managers and the MTD board.

DOCUMENT A

TRANSPORTATION DEVELOPMENT ACT CLAIM FORM

(See Appendix I; and 21 Cal. Code of Reg. Section 6630)

Line

- 1 **Project Year** 2005/2006 (July 1, 2005 to June 30, 2006)
- 2 **Claimant** Santa Barbara Metropolitan Transit District
- 3 **Address** 550 Olive Street, Santa Barbara, CA 93101
- 4 **Contact Person** Jerry Estrada
- 5 **Title** Assistant General Manager/Controller **Telephone** (805) 963-3364

6 The above named claimant hereby applies for allocations of
Transportation Development Act funds for FY 2005/2006 for the
purposes and in the amount specified below

| | <u>Purpose</u> | <u>Apportionment</u> | <u>Claimed</u> |
|----|--|----------------------|--------------------|
| | <u>LOCAL TRANSPORTATION FUND</u> | | |
| 7 | Regional Transportation Planning (Sec. 9926 & 99402) | <u>\$137,795</u> | <u>\$137,795</u> |
| 8 | Pedestrian & Bikeway Facilities (Sec. 99234) | | |
| 9 | Articles 4 and 8 less amounts released to: | <u>\$6,414,339</u> | |
| 10 | _____ | | |
| 11 | _____ | | |
| 12 | _____ | | |
| | plus amounts released from: | | |
| 13 | _____ | | |
| 14 | _____ | | |
| 15 | _____ | | |
| 16 | Article 4 (Sec. 99260) (Transit) | | <u>\$6,414,339</u> |
| 17 | Article 4.5 (Section 99275) (Community Transit) | | |
| 18 | Article 8a (Sec. 99400a) (Streets & Roads) | | \$0 |
| 19 | Article 8c (Sec. 99400c) (Transit Contracts) | | \$0 |
| 20 | TOTAL LTF | \$6,552,134 | \$6,552,134 |
| 21 | Amount to be held in reserve (Sec. 6648) | | |
| | <u>STATE TRANSIT ASSISTANCE FUND</u> | | |
| 22 | Transportation Planning | | |
| 23 | Mass Transportation | | \$0 |
| 24 | TOTAL STA | | |
| 25 | TOTAL TRANSPORTATION DEVELOPMENT CLAIM ACT CLAIM (add lines 20 and 24) | | \$6,552,134 |

Document D, Part A

PROPOSED OPERATING BUDGET

(See Appendix III and Sec. 6632)

| Line | | Prior Year | Project Year |
|-------------|---|-------------------|---------------------|
| 1 | Budget Year | FY 2004/2005 | FY 2005/2006 |
| 2 | Total Eligible Operating Cost | \$15,791,384 | \$16,428,262 |
| 3 | Estimated Fares | \$6,278,621 | \$6,443,677 |
| 4 | Operating Deficit (subtract Line 3 from line 2) | \$9,512,763 | \$9,984,585 |
| | Other Operating Revenues | | |
| 5 | Property Taxes | \$627,070 | \$658,424 |
| 6 | Local Transportation Fund | \$5,286,307 | \$5,428,476 |
| 7 | LTF Balance from Prior Year | \$0 | \$0 |
| 8 | State Transit Assistance Fund | 0 | 0 |
| 9 | Federal Operating Assistance | \$2,934,220 | \$3,192,599 |
| 10 | Measure D | | |
| 11 | Other (specify): <u>Miscellaneous</u> | \$352,454 | \$386,086 |
| 12 | Other (specify): <u>City of Santa Barbara</u> | \$312,712 | \$319,000 |
| 13 | Other (specify): | \$0 | \$0 |
| 14 | Net Surplus/(Deficit) (subtract lines 5-13 from line 4) | \$0 | \$0 |

FOOTNOTES

Document D, Part B

PROPOSED CAPITAL BUDGET

(See Appendix III and Sec. 6632)

| Line | | Prior Year | Project Year |
|------|---|--------------|--------------|
| 15 | Budget Year | FY 2004/2005 | FY 2005/2006 |
| | <u>Capital Expenditures (Itemize by Project)</u> | | |
| 16 | Buses/Bus Rehabs | \$2,958,480 | \$4,741,800 |
| 17 | Fixed Facilities | \$550,000 | \$305,000 |
| 18 | Fareboxes & Radios | \$0 | \$15,000 |
| 19 | Service Vehicles | \$150,000 | \$35,000 |
| 20 | Bus Stops | \$25,000 | \$40,000 |
| 21 | Shop Equipment | \$40,000 | \$25,000 |
| 22 | Management Info Systems/ITS | \$417,016 | \$25,000 |
| 23 | Office Furniture and Equipment | \$10,000 | \$10,000 |
| 24 | Total Capital Expenditures (add lines 16 - 23) | \$4,150,496 | \$5,196,800 |
| | <u>Capital Revenues</u> | | |
| 25 | Property Taxes | | |
| 26 | Local Transportation Fund | \$865,366 | \$985,862 |
| 27 | LTF Reserve Account | \$933,050 | \$7,883 |
| 28 | LTF Balance from Prior Year | \$0 | \$0 |
| 29 | State Transit Assistance Fund | \$449,080 | \$468,255 |
| 30 | STAF Balance from Prior Year | | |
| 31 | Federal Capital Assistance | \$1,903,000 | \$3,148,000 |
| 32 | Other (City of SB) | | \$341,500 |
| 33 | Other (County of SB) | | \$155,300 |
| 34 | Other (State Underground Storage Tank Fund) | | \$90,000 |
| 35 | Other (specify) | | |
| 36 | Total Capital Revenues (add lines 25-35) | \$4,150,496 | \$5,196,800 |
| 37 | Net Surplus/Deficit (subtract Line 36 from line 24) | \$0 | \$0 |

FOOTNOTES

Type of Service:
 _____ Demand Response
 X Fixed Route

DOCUMENT E

SYSTEM STATISTICS (See Appendix IV and Sec. 6632)

| | | Last Year Actual FY 03/04 | Current Budgeted FY 04/05 | Next Proposed FY 05/06 |
|-----------------------------------|-------------------------------------|---------------------------------|---------------------------------|------------------------------|
| <u>EMPLOYEE STATISTICS</u> | | | | |
| | 1 Operations | 139 | 133 | 147 |
| | 2 Maintenance | 23 | 26 | 27 |
| | 3 General Adminsitration | 29 | 29 | 31 |
| | 4 TOTAL (Add lines 1-3) | 191 | 188 | 205 |
| <u>SERVICE DESCRIPTION</u> | | | | |
| | 5 Hours of Service | | | |
| | A. Weekdays | 5am-12am | same | same |
| | B. Saturday | 6am-11pm | same | same |
| | C. Sunday | 6am-10pm | same | same |
| | 6 Number of Vehicles in Operation | | | |
| | A. A.M. Peak | 66 | 68 | 69 |
| | B. Midday | 45 | 38 | 38 |
| | C. P.M. Peak | 66 | 70 | 69 |
| <u>FARE STRUCTURE</u> | | | | |
| | 7 Base Fare | \$1.25 | same | same |
| | 8 Student Fare | \$1.25 | same | same |
| | 9 Senior Citizen Fare | \$0.60 | same | same |
| | 10 Disabled Fare | \$0.60 | same | same |
| | 11 Other Fares | | | |
| | A. UCSB Students | \$9.37 qtr | same | same |
| | B. SBCC Students | \$17.50 sem. | same | same |
| | C. Downtown/Seaside Shuttle | 25 cents | same | same |
| | D. Blind/Under 5 | free | free | same |
| <u>PATRONAGE</u> | | | | |
| | 12 Revenue Passengers | 4,792,688 | 4,807,268 | 4,855,340 |
| | 13 Non-Revenue Passengers | 348,977 | 306,614 | 309,680 |
| | 14 Students | 295,407 | 327,630 | 330,906 |
| | 15 Elderly or Disabled | 537,950 | 585,972 | 591,832 |
| | 16 Passengers with Wheelchairs | 17,493 | 17,573 | 17,748 |
| | 17 Transfers | 1,011,538 | 909,678 | 918,775 |
| <u>SAFETY</u> | | | | |
| | 18 Roadcalls for Mechanical Failure | 520 | 525 | 530 |
| | 19 Total Accidents | 5 | 5 | 5 |
| <u>SERVICE SUPPLIED</u> | | | | |
| | 20 Revenue Vehicle Hours | 177,810 | 177,837 | 180,630 |
| | 21 Revenue Vehicle Miles | 2,350,502 | 2,402,901 | 2,440,640 |

DOCUMENT F

MAXIMUM TRANSIT ALLOCATION

(See Appendix V and Section 6634)

| | | |
|------|---|---------------------|
| Line | <u>MAXIMUM ALLOCATION FOR OPERATIONS</u> | |
| 1 | Project Year | FY 2005/2006 |
| 2 | Total Operating Expense | \$16,428,262 |
| 3 | Fare Revenue | \$6,443,677 |
| 4 | Local Support -- Property Tax | \$658,424 |
| 5 | Local Support -- Other (specify) City of Santa Barbara | \$319,000 |
| 6 | Local Support -- Other (specify) Miscellaneous | \$386,086 |
| 7 | Federal Operating Assistance | \$3,192,599 |
| 8 | Payment for Service Outside of Boundaries | 0 |
| 9 | TDA Operating Expense (subtract Lines 3 through 8 from Line 2) | \$5,428,476 |
| 10 | LTF Balance from Prior Year | \$0 |
| 11 | Maximum Allocation for Operations (subtract Line 10 from Line 9) | \$5,428,476 |
| | <u>MAXIMUM ALLOCATION FOR CAPITAL</u> | |
| 12 | Total Capital Expenses | \$5,196,800 |
| 13 | Federal Capital Assistance | \$3,148,000 |
| 14 | Other (City of SB) | \$341,500 |
| 15 | Other (County of SB/State UST) | \$245,300 |
| 16 | TDA Capital Expense (subtract Lines 13 through 15 from Line 12) | \$1,462,000 |
| 17 | LTF Reserve Account Revenue | \$7,883 |
| 18 | LTF Balance from Prior Year | \$0 |
| 19 | STAF Balance from Prior Year | \$0 |
| 20 | Maximum Allocation for Capital (subtract Lines 17 through 19 from Line 16) | \$1,454,117 |
| 21 | MAXIMUM TRANSIT ALLOCATION (add Line 11 and Line 20) | \$6,882,593 |

Type of Service Fixed Route

DOCUMENT G

FARE AND LOCAL SUPPORT RATIOS

(See Appendix VI and Section 99268.2, 99268.3, 99268.4, 99268.5, 99268.8, 99268.9, 99268.17, 99268.19, 99270.1 and 99270.2)

Line **BASE YEAR RATIOS (F.Y. 78-79)**

| | | |
|---|--|-------------|
| 1 | Total Operating Expenditures | \$3,192,437 |
| 2 | Total Fares | \$966,332 |
| 3 | Total Local Support | \$129,624 |
| 4 | Ratio of Fares to Total Operating Expense | 30.27% |
| 5 | Local Support -- Other (specify) City of Santa Barbara | 34.33% |

REQUIRED MINIMUM RATIOS

| | | |
|---|--|--------|
| 6 | Ratio of Fares to Total Operating Expense | 30.27% |
| 7 | Ratio of Fares plus Local Support to Total Operating Expense | 34.33% |
| 8 | Applicable Public Utilities Code Section | 0 |
| 9 | Applicable SBCAG Resolution | n/a |

PROJECT YEAR RATIOS

| | | |
|----|---|--------------|
| 10 | Total Operating Expenditures | \$16,428,262 |
| | (a) General Public Service | |
| | (b) Subscription Service | |
| 11 | Operating Expenditures for Service Extensions | |
| 12 | Net Operating Expenditures (subtract Line 11 from Line 10(a)) | \$16,428,262 |
| 13 | Total Fares | |
| | (a) General Public Service | \$6,443,677 |
| | (b) Subscription Service | |
| 14 | Total Local Support | \$658,424 |
| 15 | Ratio of Fares to Net Operating Expense | 39.22% |
| 16 | Ratio of Fares plus Local Support to Net Operating Expense | 43.23% |

Document A (continued)

Claimant acknowledges that payment by the County Auditor of an allocation made by the Association of Governments is subject to such monies being on hand and available for distribution and to the provision that such moneys be used only in accordance with the terms of the allocation instruction issued by the Association of Governments.

26. By: _____

27. Title: _____

28. Date: _____

I hereby attest to the reasonableness and accuracy of the financial statements included in Documents C, D, F and G. (Sec. 6632)

29. By: _____
Chief Financial Officer

30. Title: _____

31. Date: _____

March 14, 2005

Mr. Bob Perkins
Santa Barbara County Association of Governments
P.O. Box 8208
Goleta, CA 93118-8208

Re: TDA Claim for 2005/2006 Project Year

Dear Mr. Perkins:

Enclosed please find MTD's TDA Claim for Program Year 2005/2006. As usual, MTD is claiming all of its LTF apportionment.

If you should have any questions or need further information regarding this claim, do not hesitate to contact me.

Sincerely,

Jerry Estrada
Assistant General Manager/Controller

Enclosure